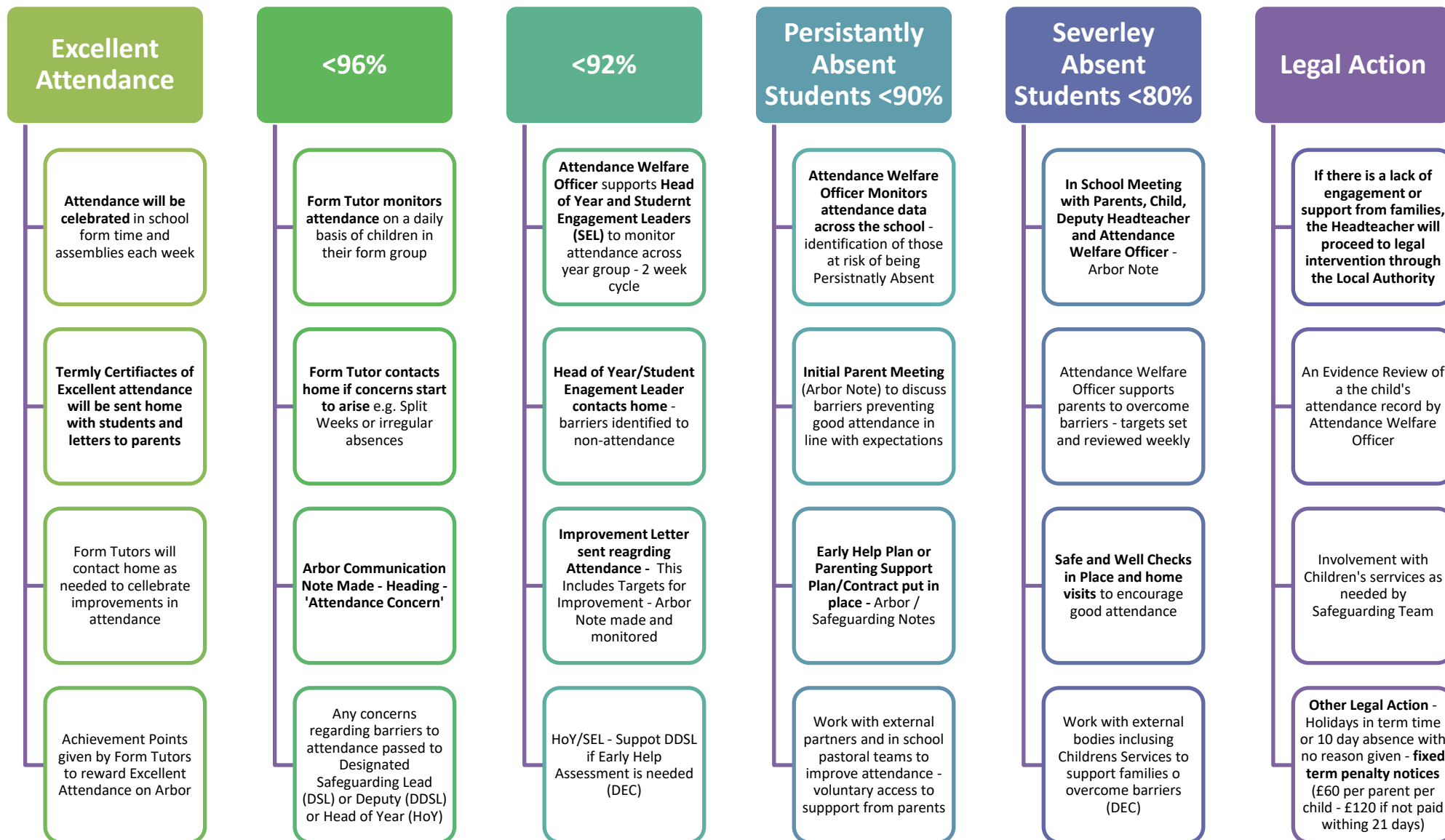




Thresholds for Attendance Improvement and Management





All Pupils >96%

Parents/Carers are expected to	Schools will	Other Stakeholder Involvement
<ul style="list-style-type: none"> Ensure your child attends school except when a statutory reason applies Notify the school on the day your child is absent Book medical and dental appointments outside of school hours Do not take holidays in term time 	<ul style="list-style-type: none"> Have a clear attendance policy and expectations around attendance that is known by all Develop and maintain a culture that promotes the benefits of good attendance Have robust systems in place that follows up attendance Have a senior leader with responsibility for championing and improving attendance 	<ul style="list-style-type: none"> Trustees – ensuring the school has robust systems to monitor attendance and ensure staff training is in place

Pupils at risk of becoming persistently absent from school – Attendance 90% to 92%

<ul style="list-style-type: none"> Work with us as a school to help us understand barriers to your child’s attendance Proactively engage with support offered to prevent the need for more formal support React to attendance concerns through improved attendance of your child 	<ul style="list-style-type: none"> Identify groups of at-risk children on a weekly basis – attendance concern letters issued to parents/carers to identify and support Work with each identified pupil and their parents/carers to understand and address reasons for absence – including in school barriers Out of school barriers – signpost for support for school support or external services – In School Early Help Take the lead in a multi layered approach with other partners including the local authority if needed 	<ul style="list-style-type: none"> Local Authority – Signpost to services to support those at-risk of becoming persistently absent School and Children’s Services – facilitate an early help assessment to create a multi agency approach
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Persistently Absent Pupils – Attendance <90%

<ul style="list-style-type: none"> Ensure attendance to meetings in school to discuss attendance concern and to remove barriers Proactively engage with an Early Help Plan to prevent the need for legal intervention 	<ul style="list-style-type: none"> Parent Meeting - Attendance letter sent requesting parent/carer meeting to discuss attendance barriers and to create an Early Help Plan Make parents/carers and the child aware of legal intervention if attendance doesn’t improve If there are safeguarding concerns work with external agencies and children’s services to support the family 	<ul style="list-style-type: none"> Trustees – Support the school in issuing legal interventions Local Authority – Formal Support Options including parenting contracts and education supervision orders
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Severely Absent Pupils – Attendance <80%

<ul style="list-style-type: none"> Proactively engage with support offered including voluntary Early Help Plan 	<ul style="list-style-type: none"> Parent Meeting with Senior Leader – prosecution warning if no improvement Agree a joint approach for all severely absent pupils with the local authority If appropriate, conduct a children’s social care assessment and build attendance into children in need or child protection plans 	<ul style="list-style-type: none"> Local Authority – Provide support to create family plans and EHCP as needed. Ensure joint working between children’s services and other statutory safeguarding partners
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Supporting Pupils with medical conditions or SEND

<ul style="list-style-type: none"> All sections - As above 	<ul style="list-style-type: none"> Maintain the same ambition for attendance and work with pupils and parents/carers to maximise attendance Ensure joined up pastoral support and put in place additional support and adjustments such as individual healthcare plans and ensure provision outlined in any child’s EHCP 	<ul style="list-style-type: none"> Trustees – Support the school in monitoring cohorts of children’s attendance across the school Local Authority – Work with relevant service and partners e.g., SEN, Educational Psychologists and Mental Health Service to ensure joined up support for families. Ensure suitable education such as alternative provision due to health reasons
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Supporting pupils with a Social Worker

<ul style="list-style-type: none"> Work with the school and local authority to understand their child’s barriers to attendance 	<ul style="list-style-type: none"> Inform the pupils social worker if there are unexplained absences 	<ul style="list-style-type: none"> Children’s Services - Regularly monitor attendance Local Authority - Personal Education Plans for Looked After Children
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